

TILLINGTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, TILLINGTON ON THURSDAY 26TH MAY AT 7.00 PM

PRESENT: Mr T Compton (Chairman) Mrs A Lunt, Ms M Connor,
Mrs J Lowe, Mrs S Wickham and Mr C Drake.

Cllr J Duncton (County Councillor)

CLERK: Mrs J Huggett.

The Clerk took the chair for the election of the Chairman.

1. There were apologies from Mrs J Clevely, Mr R Morgan-Grenville, Mr R ter Haar and Mrs E Lintill (District Councilor).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. ELECTION OF CHAIRMAN

Mrs Lunt said she would like to propose Mr Compton as Chairman, his nomination was seconded by Ms Connor. There being no other nominations and as Mr Compton was willing to stand for re-election, on a vote, he was unanimously elected.

Mr Compton took the chair and thanked Councillors for re-electing him as Chairman. He said he has spoken with Mr Morgan-Grenville, he is willing to stand again as Vice-Chairman but, before proposing him, he would like to say they both hope that Councillors will continue to do as much as they can to help the two of them.

4. ELECTION OF VICE-CHAIRMAN

Mr Morgan-Grenville was proposed by the Chairman, seconded by Mrs Lowe and, there being no other nominations, on a vote Mr Morgan-Grenville was unanimously elected.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

- (a) County Council

Budget: This has been discussed and passed.

Children's Services: Good news has been received, an interim Ofsted inspection has confirmed that all round improvements have been made and it will not be put into a Trust. However, there are still some items to be worked on before the final Ofsted inspection takes place.

Waste and Recycling: A recent visit to the County's Billingshurst waste and recycling centre, run by BIFFA, proved extremely interesting and it was an eye opener to see how our waste is dealt with after it leaves our bins. 33% is recycled, and it is in the top ten counties for recycling, black bin bags, 53%.

Pot Holes: County now has two special patching machines which are speeding up repairs. She hopes that they will not just repair those that are deep enough but, at the same time, will fill any alongside which are not yet deep enough to be done.

Operation Downsway: It is hoped to install an acoustic camera at Bury. Tom Richardson, leading the local group, is still trying to find a solution to the noise and speeding along the A272 at Tillington and surrounding areas.

Fire and Rescue: Mr Gresham Cooke asked if there is any further news on the Fire and Rescue Service. Cllr Duncton said the embargo has been lifted and progress is being made.

(b) District Council

In Cllr Lintill's absence there was no report.

6. COUNCIL COMMITTEES

Finance: The Chairman, Mrs Clevely and Ms Connor

Planning: Mrs Clevely, Mrs Lunt and Mr ter Haar

Environment

Physical Infrastructure: **Recreation Ground, Pavilion, Sheds, Allotments**
Mrs Clevely, Mr Morgan-Grenville and Mrs Wickham
Phone Boxes, Shelters, Seating
Mr Drake
Cart Shed
The Chairman and Mr ter Haar

Mrs Lowe said, as she is not on a committee, she will speak to Mrs Clevely and see if she would like her to take her place on the Planning Committee. This was agreed.

7. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Thursday 3rd March, having been circulated, it was proposed by Mr Drake, seconded by Ms Connor, that they be passed and signed.

8. MATTERS ARISING

(a) Platinum Jubilee Celebrations: The Clerk referred to the paper, produced by Mrs Clevely, which she had previously circulated to Councillors updating them on the celebrations. The Chairman said Mrs Clevely had told him that, in memory of her mother, Mrs Greenwell, who had been a County Councillor and a Parish

Councillor for many years, the family have purchased a beacon which will be erected permanently on the Recreation Ground.

- (b) Cricket, Wicket and the Equipment: The Chairman said now he is back he will speak to Mr Morgan-Grenville about preparing and maintaining the wicket. The Clerk said Mr Noakes has sorted the equipment and it has been left for the Council's use.
- (c) Pavilion Kitchen: The Clerk said the kitchen is now installed, and looks great, she has met with Kate Knight, they sorted out the crockery and cutlery, and she listed those items that need to be replaced. With the new hot water heater they hadn't thought it necessary to have a kettle. Councillors were not in agreement with this, for small groups who might only need to make coffee, they thought it was essential. The Clerk to inform Kate.

Frying pan
Saucepans x 3
Baking sheets x 2
Oven liner x 1 (to protect new oven from spillages)
Cutlery to match x 24 sets
Kettle

It was agreed that the above items could be purchased. The Clerk said she would like thanks minuted to Mrs Clevely who had been instrumental in planning the kitchen, buying the equipment and arranging for its installation. This was unanimously agreed.

- (d) Cart Shed: The Chairman said in order to comply with planning regulations the work had to be started before the end of May 2022, so Ben Kirk had carried out a small repair on 12th May. The funding gap for the repair of the cart shed is about £16,000, total cost being £26,000 + VAT. £7,500 has been put in the Precept and a grant of £1,800 has just been received through the climate change levy from the River Common house development. There are so many demands on people's generosity so one idea he has is to issue a bond of £1,000 that is repaid over five years with a fair interest rate of, say, 5%. The precept is received twice a year so we would be able to pay back £1,000, plus the interest, every six months. A short discussion followed, this was thought to be a good idea and should be considered further. A full bat survey hasn't yet been carried out.

The Chairman invited Mr Gresham Cooke to speak.

9. PUBLIC QUESTIONS

Cart Shed: Mr Gresham Cooke thanked him, he said thought to issue a bond to repair the Cart Shed was a good idea.

Croquet on the Recreation Ground: It had been mentioned that Duncton Croquet Club was looking into the possibility of relocating to the Recreation Ground and he asked the Chairman for an update. The Chairman replied that after several meetings it

was agreed this would not be practicable. The two and a half pitches they wanted would take up too much space and at times, when there was a very strong wind, it would not be possible for play to take place.

10. FINANCE

- (a) Current Financial Situation: The Clerk referred to the accounts to the 24th May previously circulated, she had a few updates.

Income

Queen's Platinum Jubilee: Donations of £1,420 had been received in 2001/2022, total now £2,620

Southdowns National Park: £1,848 from a new build at River Common

Expenditure

Cart Shed: £450. Minuted under Item 8(d)

Queen's Platinum Jubilee: £577 spent in 2021/2022, total expenditure £2,921

Pavilion Kitchen: To be funded from £5,052 in the Recreational Trust account, the balance from the budget

Restricted Fund	Recreational Ground Trust	£5,052.31
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Balances at 24th May 2022

Current Account	391.00		
Deposit Account	<u>10,869.47</u>	11,260.47	
Post Office		<u>1,231.71</u>	£12,492.18

CHEQUES PAID FROM 1ST MARCH TO 24TH MAY 2022

Oldfield Tree Services	920.00	Recreation Ground - Hedge Cutting
Gigloo	220.64	Platinum Jubilee - Fireworks
Apollo Pest Control	100.00	Recreation Ground - Mole Removal
Mr A Morgan-Grenville	200.00	Website - Feb/Mar
CDC	1,008.38	Emptying Waste and Dog Bins
Mrs J Huggett	240.86	Salary Increase, Expenses, Postage - Mar
Mr T Compton	108.00	Platinum Jubilee - Tree Plaque
Business Stream	31.29	Recreation Ground - Water
Mrs J Huggett	177.28	Salary, Expenses - Apr
WSALC	177.57	Council Affiliation Fee
Gigloo	514.84	Platinum Jubilee - Beacon
Autumn Events	200.00	Platinum Jubilee - Pizza Van
Peter Potter	2,328.00	Pavilion Kitchen - Units and Shelves
Sally Lowe	300.00	Platinum Jubilee - Bar Balance
Zurich Municipal	2,519.37	Insurance
Mr B Wickham	1,540.00	Mowing 2022
Sylvia Beaufoy Centre	500.00	Grant
Mrs K Knight	37.50	Pavilion Cleaning - Apr
Mrs H Cruikshank	100.00	Internal Audit
Mrs J Clevely	1,540.00	Pavilion Kitchen - Fridge, Cooker, etc.
Eat The Street	720.00	Platinum Jubilee - Food trucks

SSE	55.02	Pavilion - Electricity
Blackdown Fernhurst	222.00	Platinum Jubilee - Banner and Posters
Manorwood Construction	540.00	Cart Shed - Initial Repairs
DJ Allfrey	1,975.50	Pavilion Kitchen - Building Work
Crosthwaite & Son	240.00	Pavilion Kitchen - Electrical Work
Mrs J Huggett	190.88	Salary, Expenses, Postage - May

- (b) End of Year accounts to 31st March 2022: The Chairman referred to the various papers that had been circulated. He then took Councillors through the forms that the Clerk has to send to the External Auditor, including the Annual Governance Statement and the Certificate of Exemption. The accounts have been signed off by the Internal Auditor. He said he would like to propose that the accounts be adopted, together with the contents of the Annual Governance Statement and the Certificate of Exemption. This was seconded by Mrs Wickham and unanimously agreed.
- (c) Internet Banking - On line payments: The Clerk said she spends a great deal of time asking Councillors who are signatories to sign cheques, and with the Jubilee and the kitchen refurbishment this, of late, has become very frequent. She asked if Councillors would agree to her making payments on line, but to do this she needs a current signatory to countersign the transactions. Mrs Lunt said she will be that Councillor. A short discussion followed, it was agreed the Clerk can look into this.

11. MATTERS RAISED BY MEMBERS

Sustainability: Ms Connor she has looked into outdoor gym equipment and had been in touch with four companies about delivery time and installation. There is a gym development in Brighton she is looking at, which is in a wood finish Regarding play equipment the Clerk had sent her details of some companies, Kompan, recommended by Mr Sneller, and Playsafe Playgrounds, who she has used, based at Elsted Marsh..

Allotments: The Clerk said in some areas the grass has grown very high. The Chairman said work can be carried out on this next winter, he suggested Pat Atkins. Mr Drake said it won't be easy to get large machinery in there, the entrance is very narrow.

Tennis Club: Mrs Lowe raised the question of the Tennis Club, they have about 60 members, and she asked how much the Parish Council received from them. The Clerk said the last payment received was for the 2019 season, when they paid £400. Then they used the pavilion weekly for coaching on Saturday, but no longer did that and had asked that it be reduced to £200. Mrs Lowe didn't think this was enough, she would like to look into it further, and asked Councillors if they would agree to her asking the Tennis Club to send the Parish Council copies of the recent accounts. She was asked to do so.

There being no further business, the Chairman closed the meeting at 8.30 pm.